**Tactical Research Fund application form**

FORM LAST UPDATED 18 FEBRUARY 2019

Funding through the Tactical Research Fund is competitive. Before completing this form, you are encouraged to discuss your application with a member of the CRC’s research team to ensure your proposed project and approach are sufficiently well described, are addressing a clear research need and are feasible within the funding and time available.

Incomplete applications will be deemed ineligible.

Please, return completed form, checklist with attachments via email to [office@bnhcrc.com.au](mailto:office@bnhcrc.com.au)

|  |  |
| --- | --- |
| Project title: | *Insert title here* |
| Applicant contact details:  *Include name and contact details for primary point of contact for further information regarding the proposal. A sponsor can be anyone representing end-user partners,* *who make cash contributions as part of their membership of the CRC see* [*http://www.bnhcrc.com.au/about/organisations-partners*](http://www.bnhcrc.com.au/about/organisations-partners) *for details. Please note end-users listed as collaborations are not eligible to be sponsors, but can contribute to the proposal/project.* | [Insert text here] |
| Applicant’s organisation:  *Must be either an end-user partner who makes cash contributions as part of their membership of the CRC (and a cash contributor to the CRC), or the CRC itself, see* [*http://www.bnhcrc.com.au/about/organisations-partners*](http://www.bnhcrc.com.au/about/organisations-partners) *for details. Please note end-users listed as collaborations are not eligible to be sponsors but can contribute to the proposal/project.* | [Insert text here] |
| Aim:  *Describe the primary aim(s) of the project in plain English* | [Insert text here] |
| What is the research question being addressed? (max 150 words)  *Clearly state the research question that will be addressed by this project.*  *Typically, there will only be 1-3 questions, that are stated in plain English.* | [Insert text here] |
| Outcomes and benefit (max 200 words):  *Clearly state the outcomes that will be achieved and the benefit of those outcomes.* | [Insert text here] |
| How does this project align with the CRC [Vision and Mission](http://www.bnhcrc.com.au/about/members#tabs-0-content_reg1-3) and/or contribute to the [*National Research Priorities for Natural Hazards and Emergency Management*](http://www.bnhcrc.com.au/nationalpriorities)? | [Insert text here] |
| Supporting organisations  *Please list the CRC end-user organisation(s) supporting this project.* | [Insert text here] |
| Background (max 500 words)  *Provide any contextual background important to understand the potential value that the project will provide* | [Insert text here] |
| Approach (max 500 words)  *Describe how the project is expected to be undertaken, including organisations involved, and the proposed approach.*  *Sufficient detail is required to demonstrate a good understanding of the project and what will be required to achieve the outcomes. This should include an overview of the proposed timeline for delivery of the project.*  *The CRC reserves the right to:*   * *Seek clarification of the approach if it is unclear or incomplete* * *Suggest alternative approaches to achieve the project objectives and answer the research question(s)* * *Source expressions of interest from research providers to carry out the project other than those nominated in the proposal.* | [Insert text here] |
| Potential research providers (max 500 words)  *If the project requires a research provider other than the applicant to undertake work on the project, please list and briefly describe any providers you have identified for this work, noting that the CRC may approach providers to ensure competitiveness and quality of the research proposal.* | [Insert text here] |
| Project duration  *Please indicate length of the project – must be 12 months or less.* | [Insert text here] |
| Deliverables (max 200 words)  *Clearly state the deliverables expected from the project and their links to the outcomes and benefits.* | [Insert text here] |
| Budget  *Provide details of the budget for the project, including how the funds are to be applied, for example, staff costs, equipment, experimental costs, transport* | [Insert text here] |
| Funding sought  *Provide details of the cash support sought from CRC, up to a maximum of $100,000 (ex-GST)* | [Insert text here] |
| Other contributions supporting the project  *Include cash and in-kind contributions from all other organisations* | [Insert text here] |
| Do you agree to Tactical Research Fund [Terms and Conditions](http://www.bnhcrc.com.au/research/tactical-research-fund)? | Yes  No |
| If you do not agree to the CRC’s [Terms and Conditions](http://www.bnhcrc.com.au/research/tactical-research-fund), please indicate clauses of concern: | [Insert text here] |
| Confirm that you have completed the eligibility check list | Yes  No |

**Tactical Research Fund- Eligibility Check List**

Please tick all boxes below confirming your application’s compliance prior to submitting to the CRC:

Applicant is representing an end-user partner of the CRC (see <http://www.bnhcrc.com.au/about/organisations-partners> for details; end-users listed as collaborations are not included

Proposal supports the CRC’s [mission and objective](http://www.bnhcrc.com.au/about/members#tabs-0-content_reg1-3)

Proposal requests funding of $100,000 (ex-GST) or less

Proposal is of a duration of 12 months or less

Proposed project is NOT a consulting project

Project proposal is not product testing

Please select **one** of the following to meet the compulsory requirements of the Tactical Research Fund:

Proposal has the support of at least four formal end-user partners of the CRC

You have formal written support of an AFAC Collaboration Group

You have the formal written support of AFAC Council or ACSES

Finally, do letters of support comply with the *Assessment criteria,* in particular section C:

Yes  No

**Attachments**

Please attach your letters of support from CRC end-user cash-funded members/partners, AFAC Collaboration groups, AFAC Council or ACSES here.

**Note:** Requirements for written support are listed in the *Assessment criteria* section C. If the requirements of the supporting letters do not comply with the *Assessment criteria* section C, then the proposal will not be considered for funding.